

# **Report to Stronger Council Select Committ**



**Date of meeting: 13 October 2020**

**SCRUTINY**

**Portfolio:** Leader (Councillor C Whitbread)



**Epping Forest District Council**

**Subject:** Stronger Council Select Committee – Corporate Programme Governance

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**Democratic Services Officer:** A Hendry (01992 564246)

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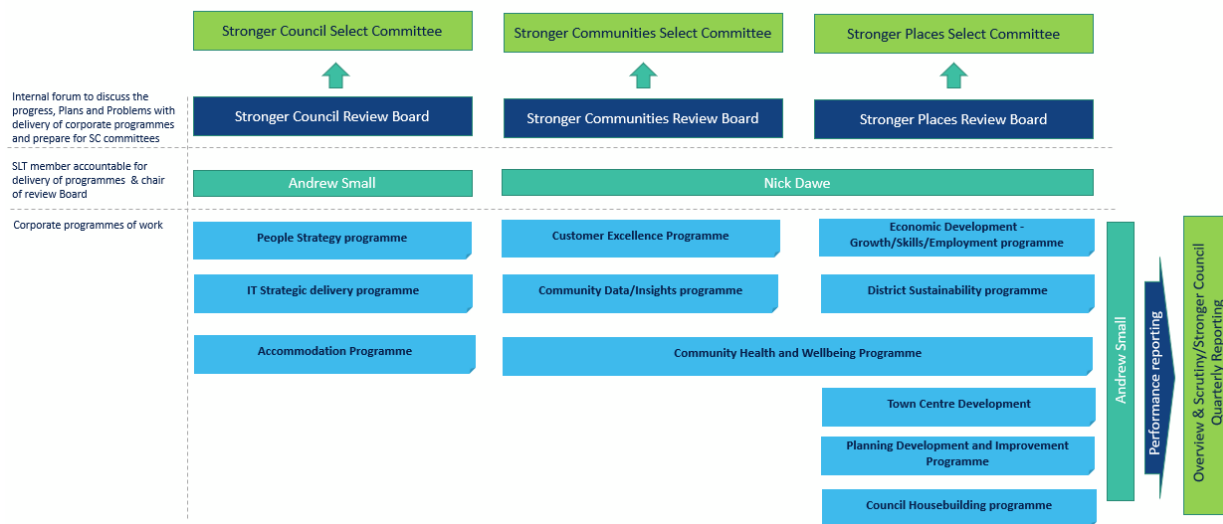
## **Recommendations/Decisions Required:**

- (1) That the Committee understand the internal governance that has been established to manage and deliver the programmes of work aligned to the Stronger Council ambitions in 2020/21;**
- (2) That the committee note the programmes of work aligned to the Stronger Council ambitions**
  1. Internal Corporate governance structure report
- (3) That the committee note the scope of the corporate programme of work and associated benefits in 20/21 which will be used to baseline Corporate performance management.**
- (4) That the committee decide on the scope of reporting required for Stronger Council Select in 20/21. Specifically deciding on whether all programmes and projects contained within this document should be presented to Stronger Council or only key identified projects.**
- (5) That the committee reviews the report in relation to the performance of the programme of work for 20/21 and notes the following exceptions flagging as Red:**
  - a. Telecare offering project:** Due to delay in cessation of service following withdrawal of ECC tender. Milestones will be re-baselined in Q3
  - b. ICT Restructure:** Due to delay in completion of restructure.
  - c. Local Plan:** Due to delay in the review of main modifications document as a result of inspectors limited capacity to review.
  2. Corporate plan programmes scope and performance measurement report
- (6) That the committee reviews the Q1 and Q2 performance of KPIs that were previously used in 19/20 and note those KPIs that have not been reported**
  3. Quarterly KPI performance report
- (7) That the committee reviews the recommended KPIs that are suggested for 20/21 and make any decisions to remove or include additional KPIs across the service areas**
  4. Recommended KPIs for 20/21 performance in Q3 report

## Report:

### (1) Internal Corporate Governance structure

An internal officer governance structure has been established to focus on the delivery of the Corporate programmes aligned to the Stronger ambition objectives. Each programme will have a clear brief, with defined benefits and a milestone plan which will be reviewed and discussed on a monthly basis and key information and decisions taken to the relevant select committees. Programmes will be led by a director enabling Corporate Performance management to be aligned with individual performance management.



### (2) Stronger Council Corporate Programme Alignment

Our focus is on the delivery of our corporate objectives aligned to Stronger Council ambitions. All projects have been aligned under the corporate programmes with scope as detailed below. It is noted that as our recovery planning and response evolves projects will evolve and there are clear interdependencies across the programmes.

<b>Stronger Council Programmes and Projects</b>
<p><b>Accommodation Programme</b></p> <p>Lead officer: Louise Wade</p>
<p><b>IT Strategy Programme</b></p> <p>Lead Officer: Paula Maginnis</p> <ul style="list-style-type: none"> <li>▪ ICT Restructure</li> <li>▪ Business Application review</li> <li>▪ Cyber security review</li> <li>▪ Service Management Project</li> <li>▪ Mobile Phone project</li> <li>▪ Infrastructure refresh project</li> </ul>

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| <ul style="list-style-type: none"><li>▪ Flexible and Remote working</li><li>▪ Device, Desktop and Laptop strategy</li></ul>  |
| <b>People Programme</b><br>Lead Officer: Paula Maginnis <ul style="list-style-type: none"><li>▪ Attracting, Onboarding and Retaining talent project</li><li>▪ Developing our skills and behaviours project</li><li>▪ Engagement and Wellbeing project</li><li>▪ High Performing and Flexible workforce project</li><li>▪ Internal Policy and process improvement project</li></ul> |



**Reason for decision:** To enable Select committee to review progress of delivery for Corporate Programmes and KPIs

**Legal and Governance Implications:**

There are no legal or governance implications arising from the recommendations of this report. However, any implications arising from actions to achieve specific objectives or benefits will be identified by the responsible Service Director.

**Safer, Cleaner, Greener Implications:**

There are no implications arising from the recommendations of this report in respect of the Council's commitment to the Climate Local Agreement, the Safer, Cleaner and Greener initiative, or any crime and disorder issues with the district. Relevant implications arising from actions to achieve specific objectives or benefits will be identified by the responsible Service Director.

**Consultation Undertaken:**

Leadership Team  
Overview & Scrutiny Committee

**Background Papers:**

Strategy and Corporate plan

**Risk Management:**

There are no risk management issues arising from the recommendations of this report. Relevant issues arising from re-planning or actions to achieve specific objectives or benefits will be identified by the responsible service director during business planning and communicated to the Corporate Risk Management Group.